

## 4-YEAR COLLEGE TO CAREER TIMELINE

### Career Development

#### FRESHMAN/SOPHOMORE YEAR:

##### EXPLORATION



##### EXAMINATION

##### Get to Know Yourself & Explore Careers

- Get involved with campus organizations & the local community to explore your interests and further develop work-related skills.
- Explore the advantages of Study Abroad
- Job shadow or interview professionals who work in fields of interest, so you can gather information to make more effective career and major decisions.
- Get to know your academic advisors, and faculty, who can become resources for career-related advice and referrals.
- Find a part-time job, summer job, or internship that will offer you quality opportunities to develop practical experience and work-related skills.
- Begin to develop your resume as an ongoing record of achievements and skills developed in academics, co-curricular and service experiences, internships and employment.

#### JUNIOR/SENIOR YEAR:

##### EXPERIENCE



##### EMPLOYMENT & CONTINUED STUDIES

##### Take action

- Research your career options
- Conduct informational interviews & build your network
- Take leadership positions in campus organizations & clubs
- Obtain a part-time job in your field
- Complete an Internship
- Learn a new language
- Spend a semester abroad
- Create/revise a resume & cover letter
- Attend career fairs & networking events
- Job search & explore graduate school
- Create a professional portfolio of achievements & skills
- Practice your interview skills
- Obtain letters of recommendation from employers & faculty
- Check out the CDC website for current job listings:

[www.rivier.edu/cardev](http://www.rivier.edu/cardev)